

Administrator's Meeting – September 21, 2017

ISS Updates



Holly Williamson – MTSS/PBIS/504 Updates

- **MTSS Updates**
 - MTSS/ NCStar training with Susan Laney 8:30-10:00
 - Universal Screener for Math (Oct 4 & 5)
 - Elementary ICs and EC teachers were trained 8/31
 - Data team will record student scores and provide summary data
- **Student Mentor Programs for High Schools**
- **504 Reminders**
 - Timelines
 - File review/audit
 - database
- **Health and Wellness Updates**
 - Puberty Education Planning (Sept 18-19)
 - Jeff Yaldin Presentations (Sept 26 & 27)
 - Safe Talk (October 6)
 - Rachel's Challenge (October 9, 10, 12, 23, 24)
- **Upcoming Trainings for Support Staff 9/22**
 - Crisis Response and Risk Assessment Training 8:30-10:30
 - Opioid Crisis Training 1:15-3:30
 - Location: Lawsonville PD Center

Stephanie Lowe Ellis – EC Department/Crisis Information and Updates

- **Day Treatment Flow Charts- Access and Exit Process**
 - [Please see the Day Treatment Referral Process Flow Chart](#)
 - [Please see the Day Treatment Exit Process Flow Chart](#)
 - EC Department worked with Day Treatment to help ensure this process could be completed. From referral point (submitting form to J. Winn and S.Moore) to end of the Referral process, it should only take 15 Days.
 - Exit Process: Begin transition discussion at 60 days. FBA/BIP process should be in place and IEP meeting held on or around Day 30 of transition back to school by Day Treatment to ensure the school has the appropriate BIP to follow up on the students' return.
- **[EC Department Observation of Specially Designed Instruction Schedule 2017-2018](#)**
 - Each school will have an observation of specially designed instruction (SDI)
 - These observations are used as an improvement tool for the department.
- **Audit Sessions**
 - Several schools will be engaged in School Audits. You will have received an email by Friday if you are involved in this audit.

- EC Leadership Team will have a few members come to your school to help review folders.
- Compliance activity as determined by our LEA self assessment. School identified were schools that had some transition in staff or turnover. (Help support the compliance process.)
- **Crisis ERP Updates**
 - Emergency Response Plans will be submitted to Stephanie Ellis by September 30th if you have not already done so.
 - Please password protect your plan: ERP2017
 - [RCS Crisis and Response Planning Website](#)
- **Risk Assessment Training**
 - Friday, September 22nd beginning at 8:30-10:30 a.m.
 - Stephanie Moore and Stephanie Ellis
 - School Psychologists, School Counselors, and Social Workers
 - **Please submit copies of all risk assessments** to T. Curtis at Central Office in the EC Department.
- **October 26: Full Day EC Department Professional Development for all EC Staff**
- **Wilson Reading Training: September 27-29th, 2017 at Lawsonville Avenue Professional Development Center**
 - [Google Sign Up](#)
 - [Wilson Reading Flyer](#)
 - Please make sure to check with Stephanie Ellis and Amy Wilson as spaces are limited.
 - Subs will be provided by EC Department through NCSIP grant

Cindy Corcoran – ISS Updates

- **Flu Shots are scheduled for employees:**
 - The SCORE Center/BTWLC: Conference Room, Tuesday, October 3, 2:00pm – 5:00 pm;
 - Dalton McMichael High School: Health Room 203, Wednesday, October 4, 2:00pm – 5:00 pm;
 - Morehead High School: Media Center, Thursday, October 5, 2:00 pm - 5:00 pm;
 - Rockingham County High School: Upstairs Professional Library, Tuesday, October 17, 2:00 pm – 5:00 pm;
 - RCS Central Office: Upstairs Board Room, Tuesday, October 24, 2:30 pm – 4:30 pm
- **Board Policy Issues/Concerns**
 - Regulation Code: 5220-R Collections, Solicitations, and Fundraising and Board Policy 5015 Exhibit – [PDF's in Canvas](#)
- **Miscellaneous**
 - **NCASCD – Links in Canvas**
 - Unit Membership
 - Professional Development

- October 31, 2017 – Whole Child Conference – Durham – [Link in Canvas](#)
 - NCASCD State Conference in Pinehurst - February
 - NCASCD Newsletter - [Link in Canvas](#)
- **United Way – Schedule of Events**
 - Administrator’s Meetings
 - Sept. 21 – 50/50
 - Oct. 19 – 50/50 & Catered Luncheon (all proceeds go to UW)
 - Nov. 16 – 50/50 & Silent Auction
 - Official Kickoff – **Thursday, Oct. 11th at RCMS 3:45-5:00 in the media center**
 - **Rockin’ 5K Walk/Run** – Saturday, Dec. 2nd, at Osborne Baptist Church, Eden, NC
 - Official Deadline for Funds to be submitted – Friday, Dec. 8th – turn all funds into Tracy Curtis
- **Red Ribbon Week – Oct. 23-31**
- **Equity – Article:**
 - Title IX Coordinator – Training in working with Transgender Students – counselors, administrators at level meetings
 - Creating Safe Environments for Students With Disabilities Who Identify as Lesbian, Gay, Bisexual or Transgender – [Link in Canvas](#)

