

MOREHEAD HIGH SCHOOL JROTC

CADET HANDBOOK

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Purpose

This Handbook is applicable to students enrolled in the Morehead High School JROTC program. It specifies the procedures and policies that you will follow while enrolled in this program. This Handbook will remain in force until revised or rescinded by the Senior Army Instructor (SAI).

This Handbook is yours to keep. Know your Handbook. You will be expected to understand and comply with its provisions. Bring your Handbook to class each day along with your cadet reference for ready classroom reference. The Cadet Handbook is a curriculum topic. This will be your first block of instruction and test.

If you have any questions regarding the contents of this Cadet Handbook, contact your Instructor.

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Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with Liberty and Justice for all.



Cadet Creed

I am an Army Junior ROTC Cadet.

I will always conduct myself to bring credit to my family, country, school, and the corps of Cadets.

I am loyal and patriotic.

I am the future of the United States of America.

I do not lie, cheat, or steal and will always be accountable for my actions and deeds.

I will always practice good citizenship and patriotism.

I will work hard to improve my mind and strengthen my body.

I will seek the mantle of leadership and stand prepared to uphold the Constitution and the American way of life.

May God grant me the strength to always live by this creed.

Chapter 1. General Information

1-1. History of JROTC at Morehead High School.

- A. John M. Morehead High School Junior Reserve Officers' Training Corps (JROTC) came into being on July 1, 1975 under General Order #17 signed by Fred C. Weyand, General, U.S. Army, Chief of Staff. On November 22, 1977 the JROTC program at John M. Morehead High School expanded to a four-year program at the request of W.C. Pressley, Superintendent of Eden City Schools. Since that date in 1977, the John M. Morehead High School JROTC Program has received the Honor Unit with Distinction Award. This award is given annually to those units that have demonstrated exceptional performance in all areas of program performance. To receive such ratings is a reflection on both the unit and the school. The JROTC Program has changed greatly over the years. Once looked upon primarily as a source of enlisted recruits and officer candidates, it became a citizenship program devoted to the moral, physical and educational uplift of American youth. Although the program retained its military structure and the resultant ability to infuse in its student cadets a sense of discipline and order, it shed most of its early military content. The study of ethics, citizenship, communications, leadership, life skills and other subjects designed to prepare young men and woman to take their place in adult society, evolved as the core of the program. More recently, an improved student centered curriculum focusing on character building and civic responsibility is being presented in every JROTC classroom. JROTC is a continuing success story. From a modest beginning of 6 units in 1916, JROTC has expanded to 1555 schools today and to every state in the nation and American schools overseas. Cadet enrollment has grown to 273,000 cadets with 3,900 professional instructors in the classrooms. Comprised solely of active duty Army retirees, the JROTC instructors serve as mentors developing the outstanding young citizens of our country.
- B. The United States Army Junior Reserve Officers' Training Corps (JROTC) came into being with the passage of the National Defense Act of 1916. Under the provisions of the Act, high schools were authorized the loan of federal military equipment and the assignment of active duty military personnel as instructors. There was a condition that the instructors follow a prescribed course of training and maintain a minimum enrollment of 100 students over the age of 14 years who were US citizens. In 1964, the Vitalization Act opened JROTC up to the other services and replaced most of the active duty instructors with retirees who worked for and were cost shared by the schools. Title 10 of the U.S. Code declares that "the purpose of Junior Reserve Officers' Training Corps is to instill in students in United States secondary educational institutions the value of citizenship, service to the United States, personal responsibility, and a sense of accomplishment."

1-2. Enrollment Opportunities

- A. The JROTC program is for High School students in grades 9 through 12. Students will receive high school elective credits toward graduation while learning discipline, teamwork and leadership skills.
- B. Students must be:
 - a. Enrolled as a student in Morehead High School
 - b. Demonstrating good moral character and behavior
 - c. Physically capable of participating in Army JROTC instruction. A statement to this effect must be signed by a parent/guardian and on file in the JROTC Department.
 - d. Willing to wear a JROTC uniform all day, once per week.

1-3. Program of Instruction.

- A. The mission of JROTC is, “To motivate young people to be better citizens.” JROTC is designed to instill in Cadets the values of citizenship, service to the United States, personal responsibility, and a sense of accomplishment. JROTC has proven to stimulate students to excel in high school and in life. Students, with positive attitudes, who want to be leaders, will gain the most from this experience.
- B. The Morehead High School program offers four years of JROTC training. The US Army Cadet Command developed the Program of Instruction. It is revised or updated as required. The lessons are designed to provide the maximum growth opportunity for each Cadet. Cadets receive military style training and discipline fostering leadership and teamwork. Training is organized into four levels designated Leadership, Education and Training (LET) Levels 1, 2, 3, and 4. Each succeeding year introduces a Cadet to more leadership and staff opportunities.
- C. JROTC consists of the sub-courses listed below:
 - a. Academic Training:
 - i. Citizenship in Action
 - ii. Leadership Theory and Application
 - iii. Foundations for Success
 - iv. Wellness, Fitness and First Aid
 - v. Citizenship in American History
 - vi. Methods of Instruction
 - vii. Service Learning

viii. Military History

- b. Physical Activity and Leader Assessment:
 - i. Leadership Applications
 - ii. Cadet Challenge
 - iii. Service Learning and Community Service Projects
 - iv. Administration
 - v. Skills Testing
 - vi. Uniform Inspections
- c. Addition subjects may be taught at the option of the instructors. This may include: Guest Speakers, Field Trips, Marksmanship, Current Events, Customs of the Service, Financial Planning, Drill and Ceremony, Communication skills, Survival, outdoor recreation skills, Geography, Map Reading and Government.
- d. We also offer extra-curricular teams that compete Statewide against other JROTC programs. These teams are the Armed and Unarmed Drill Teams, Color Guard, Marksmanship Team, Leadership and Academic Challenge Teams.
- D. Materials Required: All text books for this course are provided in the classroom, no books are issued. Instructional material can be sent home with Cadet on a case by case basis.
- E. NO COMBAT SKILLS ARE TAUGHT! There are no “WAR GAMES “or other activities related to fighting! CADETS DO NOT JOIN THE ARMY BY TAKING JROTC! There is no military obligation and a Cadet can quit after any semester if they don’t like it, or have other classes they want to take!
- F. Practical Applications: Student leaders use the knowledge from the classroom to help conduct training in Drill, Physical Fitness, First Aid and Land Navigation. Cadets also plan, organize, and supervise extra-curricular events such as:
 - a. Service Learning Projects
 - b. School support for assemblies, ceremonies, open house, sports events, etc.
 - c. Drill meets
 - d. Formal Dinners, Picnics, or Parties
 - e. Field Days (Skills Competitions or Training)
 - f. Camping Trips, Hikes, and other outdoor recreation
 - g. Parades

- 1-4. Attendance Policy. Regular attendance in JROTC is critical to success in the program. A large portion of your grade is based on performance skills, uniform inspections and attitude; none of which can be graded if you are absent. Cadets are expected to set a positive example for other students at Morehead High School. Therefore, unexcused absences and tardiness will cause your grade to go down. For every day missed, there should be a single page written or typed essay explaining the absence.
- 1-5. Discipline. All Cadets are expected to display proper military bearing and courtesy on and off campus. This includes not only the JROTC classroom, but other classes as well. In addition, Cadets must maintain proper discipline while travelling to and from school and JROTC activities.
 - A. JROTC exists to help make you a better citizen. Therefore, we will do everything within our power to guide you toward making good choices. On those occasions that you make bad choices you will face a variety of consequences. Generally, you will be individually counseled to correct the problem. In most cases this is all we will do. However, if this doesn't work, we may take direct additional corrective training, such as:
 - a. Physical Training (Pushups)
 - b. Verbal or written counseling from Cadet leaders or instructors
 - c. Loss of Cadet privileges
 - d. Reduction in rank
 - e. Removal from Cadet leadership positions
 - f. Being placed in a "Student" versus "Cadet" status
 - g. Removal from the JROTC program
 - B. Classroom Rules.
 - a. Cadets will sit according to their squad assignment
 - b. Do not sit on tables or feet on chairs or tables
 - c. Do not wear headgear in the classroom

- d. Do not use electronic devices to include cell phones, I-Pods, etc. unless directed to do so by an Instructor. These will be confiscated and returned when the student can demonstrate respect for school policies.
- e. Do not lay your head on the table during instruction without permission
- f. Do not talk without permission
- g. Follow the school dress code

C. Battalion Area Rules.

- a. Do not wear headgear (hats) in Battalion area
- b. Clean up after yourself & make on-the-spot-corrections of others
- c. Keep tables cleared of personal items and do not sit on tables
- d. Only authorized personnel may be in the Staff operations area
- e. Demonstrate respect for others
- f. Other rules established by Cadet Leadership as appropriate

D. Reporting Procedures. Use proper reporting procedures (NOT preceded by the phrase “um”) when wishing to enter the instructor offices.

- a. Assume to position of attention
- b. Knock 3 times
- c. Sound off with: “Cadet (your rank, your name), request permission to enter to (state the reason you want to enter).”
- d. Enter when permission is granted
- e. Report to the Instructor, center yourself in front of his desk and stand at parade rest

1-6. School / Community Service. Cadets will perform a number of service projects for the school and community.

- A. As a way of “giving back” to your school, you will perform occasional school service projects mostly during school hours. These may include activities such as set up and clean up for school events, performing Color Guard, raising/lowering the US flag.

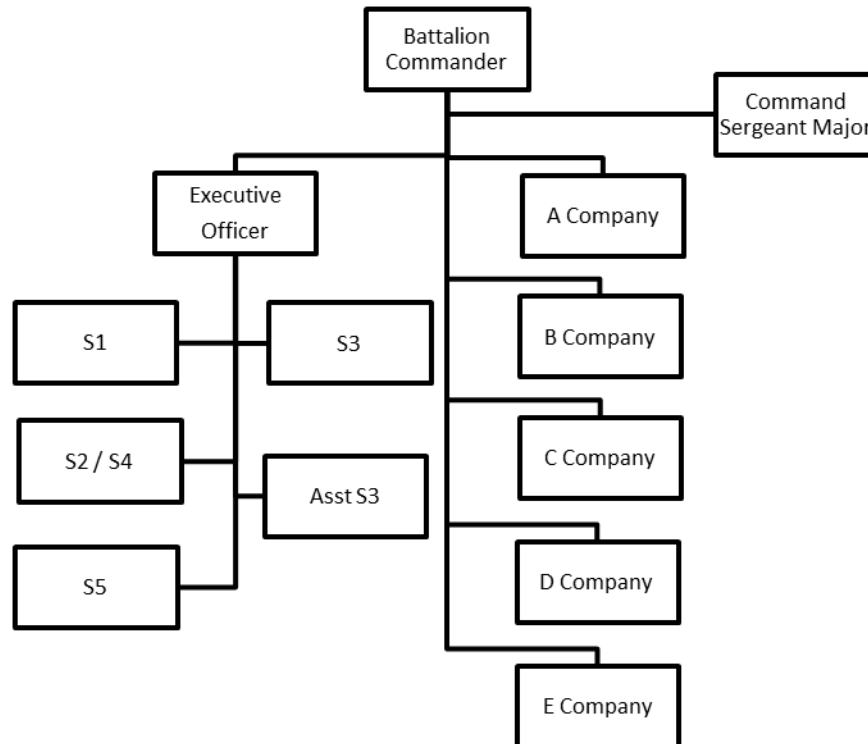
- B. You will also perform community service. This aspect of demonstrating good citizenship represents a JROTC core value.
- C. You will conduct at least one major Service Learning Project each year. The Cadet Chain of Command will select the specific project.

1-7. JROTC Cadet Leadership Camp (JCLC).

- A. This activity is a 5-day/4- night event held after the last week of school.
- B. Cadets must earn the right to go. The criteria are:
 - a. Have an excellent record of wearing your uniform on Uniform Day.
 - b. Must pass all your classes.
 - c. Your achievement and attitude in JROTC must be well above average.
 - d. Must be physically and emotionally able to undergo the training.
 - e. Other criteria as determined by the Instructors
- C. JCLC Leadership Camp Events include many leadership opportunities and:
 - a. Swimming and Drown Proofing
 - b. Physical Fitness Obstacle Course
 - c. Land Navigation
 - d. Rappelling
 - e. Air Rifle Marksmanship
 - f. Leadership Reaction Course
 - g. Modified Army PT Test

Chapter 2. Organization and Cadet Leadership Responsibilities

2-1. Battalion Organization.



2-2. Cadet Leadership Responsibilities. Every leadership and staff position is important to the overall operation of the Battalion. It is important that Cadets learn their respective job and perform it well. A job well done is a demonstration of excellent attitude and responsibility. The most mature and capable Cadets are selected for promotion and positions of increased responsibility.

- A. Authority. Authority to exercise command and control at each unit level is vested in the Cadet Leaders who are solely responsible for establishing and upholding the standards and performance of their respective units.
- B. Cadet Officers and Noncommissioned Officer (NCO).

- a. Selected because they have clearly demonstrated competence and leadership ability as Cadet Leaders. In addition to command and staff abilities, they must be qualified to assist the SAI/AI and to act as an instructor in any military duty or class activity. Promotion to Cadet Officer/NCO will not be given solely as a reward for longevity.
- b. Cadets of lower rank are required to receive and obey all lawful orders from Cadet Officers/NCOs unless they are illegal, unethical, or immoral.
- c. Cadet Officers/NCOs who fail to comply with regulations, or who passively allow other Cadets to violate rules and regulations, may be reduced in rank as determined by the appropriate review board.
- d. Cadet Officers/NCOs who fail to discharge their duties and responsibilities may be reduced in rank.

C. Other Responsibilities of All Cadets.

- a. Normally, the responsibilities of Cadets stop at the end of the school day. However, their responsibilities as student role models extend beyond the school campus. In addition, Cadets should always represent the values of the Army and JROTC, especially while in uniform.
- b. Cadets must correct uniform violations regardless if they are in class or not.
- c. Cadet leaders are responsible for the appearance, discipline, efficiency, and welfare of their units during the class period.
- d. Cadet leaders are expected to set the example. Cadets should help maintain a positive learning environment while in the classroom and during all JROTC functions.
- e. All Cadets in leadership and staff positions are expected to lead their respective units by participating in the maximum number of events and activities as possible.
- f. Cadets are expected to wear their uniform with pride and be well-groomed. Leaders who fail to lead by example may be removed from their leadership position.

2-3. Cadet Command and Staff duties and responsibilities.

A. Battalion Commander.

- a. Responsible for the efficient operation of the Battalion and what the Battalion does or fails to do.
- b. Responsible for advance coordination with the SAI/AI on all matters pertaining to Battalion policies and procedures.
- c. Provide guidance to Company Commanders and Staff

B. Battalion Executive Officer.

- a. In the absence of the Battalion Commander, assume command and be responsible for the efficient operation of the battalion.
- b. Coordinate and supervise other cadets to ensure the orders and policies of the Battalion Commander are carried out effectively.
- c. Keep the Battalion Commander informed of problem areas within the Battalion in general, and of action taken or recommended to correct such problems.
- d. Directly supervise the Battalion Staff. Responsible for the proper coordination of all staff actions related to personnel, security, logistics, public relations, and records keeping.
- e. Maintain an accurate accounting of JROTC student funds.

C. Battalion Command Sergeant Major.

- a. Senior NCO Cadet who advises the Battalion Commander on personnel issues concerning the cadets.
- b. Make recommendations concerning promotions, reductions, awards and advises the Battalion Commander of problem areas within the Battalion, and of action taken or recommended to correct such problems.
- c. Responsible for the cleanliness and neatness of JROTC classrooms and Battalion Area.
- d. Provide guidance to the 1SGs.
- e. Maintain control of the National and State Flags, and the JROTC Battalion Colors.

D. Battalion S-1. Battalion Personnel Administration Officer.

- a. Responsible for all matters relating to Personnel and Administration.
- b. Prepare administrative orders and announcements as directed by the Battalion Commander/Executive Officer and in coordination with the SAI/AI.
- c. Maintain the Cadet Record database, the Junior ROTC Unit Management System (JUMS), on issues relating to personnel records.
- d. Coordinate with Company Commanders, 1SGs and Company Clerks to facilitate timely personnel updates.
- e. Maintain accountability of all ranks, badges, and ribbons. Maintain an adequate supply to ensure they are presented to cadets in a timely manner.

E. Battalion S-3. Operations and Training Officer.

- a. Responsible for matters pertaining to training and operations.
- b. Prepare and publish weekly training schedules.
- c. Prepare and publish Operation Orders for all Battalion operations.
- d. Plan and coordinate all Battalion's training activities.
- e. Ensure the classroom and field training areas are properly prepared prior to training.
- f. In the absence of the Battalion Commander and Executive Officer, the S-3 will assume command of the battalion.
- g. Responsible for the Battalion Safety Program.

F. Battalion Assistant S3.

- a. Immediately responsible to the Battalion S3.
- b. Maintains training and operational records in JUMS.

G. Battalion S-2 / S-4. Security / Logistics Officer.

- a. Responsible for all matters relating to logistics.
- b. Responsible for the storage and maintenance of accurate supply records, to include clothing records, hand receipts, up to date inventories of battalion equipment.
- c. Responsible for the physical security and accountability of JROTC unit equipment.
- d. Responsible for the storage, maintenance, issue and turn-in of all supplies.
- e. Maintain accurate supply records in JUMS.
- f. Coordinate with Company Commanders, 1SGs and Company Supply Sergeants to facilitate timely supply updates.

H. Battalion S-5. Public Affairs Officer.

- a. Responsible for all matters relating to Public Affairs and Information.
- b. Create a favorable image of the Panther Battalion to the school, Cadet's parents, and the community.
- c. Prepare and publish the Panther Paw, (monthly JROTC Newsletter).
- d. Maintain the Battalion's unit history and scrapbook of significant events relating to the battalion.
- e. Coordinate with counseling office to improve opportunities for future Morehead students currently attending feeder schools.

I. Company Commander.

- a. Responsible for the effective training, discipline, morale, appearance and performance of the company.
- b. Be familiar with all members of the company to make recommendations for promotions, reductions, and awards.
- c. Publish and maintain the company rating scheme.
- d. Coordinate with the Battalion staff to accomplish company missions.
- e. Maintain accountability of all Cadets in the company.

J. First Sergeant.

- a. Assist the Commander in the training, discipline, morale, appearance and performance of the company.
- b. Be familiar with all members of the company to make recommendations for promotions, reductions, and awards.
- c. Maintain control of the company guide on.
- d. Coordinate with the Command Sergeant Major to accomplish company missions.
- e. Maintain accountability of all Cadets in the company.
- f. Ensure classroom remains neat and orderly during the training day.

K. Platoon Sergeant.

- a. Responsible for the effective training, discipline, morale, appearance and performance of the Platoon.
- b. Be familiar with all members of the platoon to make recommendations for promotion, reductions, and awards.
- c. Maintain accountability of all Cadets in the platoon.

L. Squad Leader.

- a. Responsible for the effective training, discipline, morale, appearance and performance of the squad.
- b. Be familiar with all members of the squad to make recommendations for promotion, reductions, and awards.
- c. Maintain accountability of all Cadets in the squad.

M. Company Supply Sergeant

- a. Assist the Company Commander with all supply-related issues.
- b. Coordinate with the Battalion S-4 as needed.

N. Company Clerk

- a. Assist the Company Commander with all personnel-related issues.
- b. Coordinate with the Battalion S-1 as needed.

Chapter 3. Grading System

3-1. JROTC grades are not based only on classroom academics. Each Cadet is also rated on how well he/she performs during inspections, extracurricular activities, school/community service, and on leadership and followership duties.

A. Academic Grade. Performance on academic assessments will make up 50% of the overall grade.

- 1) Any subject taught in JROTC is considered testable and potentially graded.
- 2) Missed assignments and tests are the Student's responsibility to make up.
 - a) A missed assignment, event, or test is due on the NEXT DAY a student returns to class following an EXCUSED absence.
 - b) No makeup is allowed for an UNEXCUSED ABSENCE and the student will receive a "0" for that assignment.
- 3) LATE WORK WILL NOT BE ACCEPTED FOR GRADE.
- 4) In order for a Student to be eligible to turn in an extra credit assignment, any missed work must first be turned in. This is required even though the cadet will not get any points for that assignment.

B. Leadership Grade. Leadership and Followership ability are an extremely important component of JROTC. The Leadership grade will make up 25% of the overall grade. Wearing your uniform correctly is a way to demonstrate your leadership ability.

- 1) Cadets will properly wear their uniform at least one day per week, normally on Wednesday.
- 2) It is the Cadet's responsibility to ensure their uniform is clean and ready for inspection.
- 3) Cadets will wear all ribbons and awards in accordance with Cadet Command Regulations.
- 4) If a Cadet has an excused absence on uniform day, they MUST wear their uniform on another day during the week to obtain credit. Failure to wear the uniform during the week will result in a "0" for that portion of their grade.
- 5) While wearing the uniform, Cadets must comply with all provisions of Cadet Command Uniform Regulations to receive credit. Simply wearing the uniform is not enough.
- 6) Wear the uniform for the WHOLE DAY, not just the JROTC class period.

7) Cadets in leadership positions (Platoon Sergeant, First Sergeant, Company Commander, and Battalion Staff) will be graded on how well they perform their leadership duties.

8) Command and Staff Leadership Meetings

a) Battalion Staff, Company Commanders, ISGs and Team Captains will attend regularly scheduled Command and Staff meetings. These are held normally once per week, after school on Wednesday.

b) Additional coordination meetings may be required based on needs of the unit.

c) These meetings will be the major portion of the Leadership grade for those Cadets required to participate in these meetings. Their grade will be based on their effort and preparedness.

9) Demonstrating Required Leadership and Followership Traits.

a) Cadets are expected to set a positive example for other students in the school.

b) Cadets must follow orders from other Cadet leaders.

c) Cadets must also follow the Rockingham County Schools Dress Code.

d) Cadets are expected to display proper military courtesy. Cadets practice the same military courtesy rules that come from the customs and traditions of the United States Army. Cadets are expected to:

- I. Salute all senior cadet officers when in uniform.
- II. Conduct yourself in a courteous and military manner at all times.
- III. Address the SAI/AI as "First Sergeant". All Cadet Officers and NCOs will be addressed in the same manner when in uniform.
- IV. Enter the Instructor Office Area only after requesting permission.

C. Participation Grade. Participation in training events is an extremely important component of JROTC. The Participation grade will make up 25% of the overall grade

1) Cadets are expected to attend every class and required training event.

2) Unexcused absences and tardiness will result in a lower grade.

- 3) Regular attendance in JROTC is critical to success in the program. Demonstrating your responsibility by attending training on time is a key concept in your development in JROTC.
- 4) Some training events occur outside of the normal class schedule. Some of these events are mandatory. Cadets must make arrangements to attend all required events. These are academic requirements and they take precedence over extra-curricular events should a conflict occur. The table below lists some of the events; others may be added by the Cadet Leadership and SAI.

D. Honors credit. LET 3 and LET 4 Cadets will receive Honors Credit for taking JROTC. These Cadets will be required to do extra projects and academic work. Being on the Battalion Staff may be part of that additional work. However, being on Battalion Staff is not a requirement for Honors credit.

3-2. Student Status. To be in “Cadet” status, a Cadet must maintain a high standard of conduct by showing:

- self-discipline and respect for authority through observance of laws, rules and regulations
- effort and interest in leadership training
- prompt, regular attendance at instruction
- positive, personal behavior.

In some cases, a Cadet does not meet the requirements to be in a “Cadet” status and will then be moved to “Student” status in accordance with Cadet Command Regulation 145-2.

- 1) The “Student” will continue to participate in JROTC classes.
- 2) However, they must turn in their uniform and will not be allowed to participate in any extracurricular JROTC activities.
- 3) Because the JROTC grading system places considerable weight on leadership and participation. Cadets in a “Student” status will not pass JROTC.
- 4) “Student” statuses are under constant review. If substantial progress is made toward responsible and respectful behavior, an upgrade to “Cadet” status may occur.

5) Notification of Student Status.

- a. When a Cadet is placed in Student status, they will be informed of the reasons why and what it required to regain “Cadet” status.
- b. A copy of the notification will be sent to the Student’s parent/guardian so they are aware of the student’s decisions and the impact that is having on their success.
- c. The cadet’s counselor will also be notified so they are aware the student is not on track to pass this course.

Chapter 4. Promotion and Demotion System

4-1. Ideal Rank Structure

| Position | Number | Rank |
|-------------------------------------|---------------|----------------|
| Battalion Commander | 1 per BN | LTC |
| Battalion Executive Officer | 1 per BN | MAJ |
| Command Sergeant Major | 1 per BN | CSM |
| S-1 Personnel Officer | 1 per BN | 2LT - CPT |
| S-2 Security Officer | 1 per BN | 2LT- CPT |
| S-3 Operations and Training Officer | 1 per BN | CPT- MAJ |
| Assistant S3 | 1 per BN | SGM, 2LT - CPT |
| S-4 Logistics Officer | 1 per BN | 2LT – CPT |
| S-5 Public Affairs Officer | 1 per BN | 2LT - CPT |
| Company Commander | 1 per Company | CPT |
| First Sergeant | 1 per Company | 1SG |
| Platoon Sergeant | 2 per Company | SGT – SFC |
| Squad Leader | 4 per Platoon | CPL – SSG |
| Company Clerk | 1 per Company | CPL – SSG |
| Supply Sergeant | 1 per Company | CPL – SSG |

4-2. Promotion Criteria.

- A. Cadets will be considered for promotion once every nine weeks.
- B. Promotions are based upon your academic and leadership achievement, recommendation by your chain of command, and approval by the SAI.
- C. Your rank is also related to your duty position.
 - a. When you are promoted, you will be assigned to a position of higher rank requirement. If a position is not available, your promotion may be held until a position becomes available.
 - b. If you are assigned to a senior leadership position which requires a higher rank, you may be temporarily promoted to that rank. This is called being “frocked” to that rank. You will only hold this rank while in this particular leadership position.
- D. Cadets must have “C” or higher in JROTC and be passing all other classes to be eligible for promotion.
- E. Promotion procedures.
 - a. Each Cadet will be evaluated by a Cadet Rater (immediate supervisor) and Cadet Senior Rater each month. Part of this rating will indicate how well you performed during this period and whether or not you should be promoted. Performing well on this rating is the first step in getting promoted.

- b. Certain Promotions may require a written test, performance test, and/or appearance board. You must receive a 60% on any test or board score to be considered promotable. The Promotion Study Guide is located in ANNEX G. It is your responsibility to prepare for promotion tests. In addition to qualifying you for promotion, they are also graded.
- c. The Table below lists all promotion criteria to the applicable rank:

| Rank | Test | Performance Test / Board | Other Requirement |
|-------------|--------------|----------------------------------------------------------------|-------------------------------------------|
| PVT | Written Test | Recite the Cadet Creed | None |
| PFC | Written Test | Recite the Cadet Creed and the Army Values | Prior service as a PVT |
| CPL | Written Test | Lead Squad at Drill and Ceremony | Prior service as a PFC |
| SGT | Written Test | Appearance Board by held by CSM | Prior service as a CPL |
| SSG | Written Test | Appearance Board by held by CSM | Prior service as a SGT |
| SFC | Written Test | Appearance Board by held by CSM | Prior Service as a SSG |
| MSG | Written Test | Appearance Board by held by CSM | Prior Service as a SFC |
| 1SG | None | Appointed by SAI | Position must be available |
| SGM | Written Test | Present a Leadership Brief and Appearance Board held by BN CDR | Prior service as a MSG |
| CSM | None | Appointed by SAI | None |
| 2LT | Written Test | Present a Leadership Brief and Appearance Board held by BN CDR | Prior service as a CPL |
| 1LT | Written Test | Present a Leadership Brief and Appearance Board held by BN CDR | Prior service as a 2LT and LET 2 or above |
| CPT | Written Test | Present a Leadership Brief and Appearance Board held by BN CDR | Prior service as a 1 LT |
| MAJ | Written Test | Appointed by SAI | Prior service as a CPT |
| LTC | None | Appointed by SAI | None |

- d. The Company Commander will review and approve/disapprove the promotion list.
- e. The Company Clerk will forward the promotion list to the BN S-1.
- f. The BN CDR, CSM and SAI will review all promotion lists and approve/disapprove them.
- g. The BN S-1 will publish the promotion orders.
- h. Cadets will be promoted in an appropriate ceremony during the next Uniform Day or special activity.

- F. Promotion to PVT, PFC and CPL. The Company Commander and 1SGs will test all cadets considered for promotion to PVT, PFC and CPL. They must ensure the cadet is able to meet the performance required in the table above.
- G. Promotion to SGT, SSG, SFC and MSG. The BN CSM will conduct a Promotion Board for any Cadet wishing to be promoted to SGT, SSG, SFC or MSG. Company First Sergeants will normally sit on the board with the CSM.
- H. Promotion to 2LT, 1LT, CPT, and SGM. The Battalion Commander will conduct the Promotion Board for Cadets wishing to be promoted to Cadet Officer and SGM. Company Commanders and BN Staff may sit in the board with the BC. As part of this Promotion Board, Cadets must present a brief on the following information:
 - a. Yourself and your Leadership Background.
 - b. Duties and Responsibilities of a Cadet Officer
- I. Promotion Boards. Cadets appearing before a Promotion Board should wear their Class A or Class B. A cadet must score at least 60% on the promotion board to be considered for promotion.
- J. Promotion Board Checklists are located in ANNEX B.
- K. Battalion Staff positions are selected each year by the BC and AI/SAI. Cadets who want to be on the Battalion Staff must complete the application and prepare for a selection board interview. See ANNEX C for application and board information.

4-3. Demotion of Cadets.

- A. Cadets will be demoted at least one grade for the following reasons:
 - a. Cheating on any assignment
 - b. Suspended by the school for any reason
 - c. Failing to wear your Uniform 3 times during a semester.
 - d. Other reasons recommended by the Cadet Chain of Command and approved by the SAI.
- B. Company Commanders and 1SGs will monitor the performance of their Cadets and ensure they uphold the standard.
- C. Company Commanders will forward requests for demotion through the Cadet Chain of Command to the SAI for decision.

- D. If a Cadet is removed from a leadership position and assigned a position that does not require a higher rank, that cadet may be demoted to a rank associated for that position.
 - E. Second Semester Senior Cadets. These cadets will usually be removed from their leadership positions, but they may retain their current rank. However, they are expected to serve as a mentor and positive role model for younger cadets.
- 4-4. Cadet Leadership Evaluation. A successful leader must be able to effectively communicate with people they supervise. To learn this extremely important skill, Cadets will learn how to evaluate those they supervise.
- A. Each Cadet will be formally evaluated by a Cadet Rater (immediate supervisor) and Cadet Senior Rater (supervisor 2 levels up) each month.
 - B. This rating system will provide all Cadets with timely and honest evaluation of their performance. The Cadet Chain of Command will use this information to improve leadership and followership throughout the battalion.
 - C. An AI or the SAI will review all Cadet Leadership Evaluations to coach and mentor Cadet Leaders on how to effectively counsel their subordinates. The SAI will consider the Cadet Leadership Evaluation in determining a portion of the leadership grade.
 - D. The Cadet Leadership Evaluation Form is located in ANNEX F.
 - E. Rating Chain.

| Rated Cadet | Rater | Senior Rater |
|---------------------|-----------------------------|---------------------|
| Squad Member | Squad Leader | Platoon Sergeant |
| Squad Leader | Platoon Sergeant | First Sergeant |
| Company Clerk | First Sergeant | Company Commander |
| Supply Sergeant | First Sergeant | Company Commander |
| Platoon Sergeant | First Sergeant | Company Commander |
| First Sergeant | Company Commander | Battalion Commander |
| Company Commander | Battalion Commander | SAI |
| Battalion Commander | SAI | SAI |
| CSM | Battalion Commander | AI/SAI |
| Executive Officer | Battalion Commander | AI/SAI |
| S1, S2, S4, S5 | Battalion Executive Officer | Battalion Commander |
| S3 | Battalion Commander | AI/SAI |
| Assistant S3 | S3 | Battalion Commander |

Chapter 5. Awards

5-1. Unit Awards.

- A. Honor Unit with Distinction, Honor Unit, and Merit Unit are announced following the Army Formal Inspection or unit visit. These are unit awards. Currently the Morehead Panther Battalion is an Honor Unit with Distinction (HUD).
- B. Company Streamers. Companies will earn streamers to hang from their Guidons. These show everyone what Company is the best.
 - a. TOP ACADEMIC Company. Company with the highest GPA. Awarded after each Quarter.
 - b. TOP CADET CHALLENGE Company. Company with the highest combined score on the cadet Challenge. Awarded after the fall and spring challenge.
 - c. TOP DRILL AND CEREMONY Company. Awarded to the winning company in Battalion Drill competitions.
 - d. TOP FUNDRAISING Company. Awarded at the conclusion of each fundraising event to the company raising the most money per cadet.
 - e. PANTHER CHALLENGE. Awarded to the Company having the highest overall average during the Panther Challenge or other fitness competition.
 - f. MILITARY STAKES. Awarded to the company who has the highest overall average during Military Stakes testing.
 - g. ATTENDANCE. Company with the highest attendance rate in semester.
 - h. HONOR Company. Awarded each semester to the company performing the best overall in all categories.
 - i. Others TBD.

5-2. Individual Awards. Individual awards and ribbons reflect achievements by individual Cadets and will be presented on Uniform Day or other suitable occasion.

5-3. Award Recommendation and Approval Procedures

- A. Cadets who feel they qualify for an award will request the ribbon through their chain of command using an Award Recommendation Form, see ANNEX D.

- B. A member of a Cadet's Chain of Command can also submit a Cadet for an award using the same Award Recommendation Form.
- C. The Company Clerk will verify the Cadet is eligible for the award and forward the form to the Company Commander.
- D. If the award is for a sport or activity, the cadet must get their coach to sign the Award Recommendation Form.
- E. The Company Commander will approve/disapprove, initial, and then forward the form to the BN S-1.
- F. The BN Commander will approve/disapprove, initial, and forward their recommendation to the AI or SAI for decision.
- G. If approved, the BN S-1 will prepare the award order and obtain the ribbon. Once complete, the BN S-1 will notify the Company Commander.
- H. The Company Commander will then present the award on the next Uniform Day or other suitable opportunity.
- I. If the Request for Award is denied at any level, it will be returned to the Cadet initiating the request.

5-4. JROTC Ribbons and Required Criteria. These individual awards will be presented as described on the table below. ARCs will be presented at the first Uniform Day after criteria are met. Awards are listed in order of precedence below:

JROTC Ribbon Awards

| Award | Name | Criteria | Period |
|--------------|-----------------------------|------------------------------------------------------------|---------------|
| N-1-1 | Distinguished Cadet | Highest GPA for any Senior Cadet | Semester |
| N-1-2 | Academic Excellence | Highest GPA for each LET Level | Semester |
| N-1-3 | Academic Achievement | Cadets with A in JROTC and B in all other classes | Semester |
| N-1-4 | Perfect Attendance | No unexcused absences during semester | Semester |
| N-1-5 | Student Government | Elected to a Student Government Officer position | Immediately |
| N-1-6 | LET Service | Completing first semester of each LET Level | Annual |
| N-1-7 | National Honor Society | Cadet who has been inducted into the NHS | Immediately |
| N-1-8 | Academic Success Ribbon | Significant Academic Improvement / Success | Immediately |
| N-1-9 | Community Service | Complete 10 hours of community service | Semester |
| N-1-10 | Panther Pride | Various acts of merit | Semester |
| N-3-1 | Instructor Leadership | 1 Cadet per LET Level for high degree of leadership | Semester |
| N-3-2 | Personal Appearance | Present an outstanding appearance | Semester |
| N-3-3 | Proficiency | Superior leadership, academics, and duty | Semester |
| N-3-4 | Drill Team | Drill Team members (2 Competitions per year) | Semester |
| N-3-5 | Raider Team | Raider Team members (2 competitions per year) | Semester |
| N-3-6 | Color Guard | Color Guard members (4 events or competitions per year) | Semester |
| N-3-7 | Rifle Team | Rifle Team Members (2 competitions per year) | Semester |
| N-3-8 | Cadet Ride | Cadets must have participated in Cadet Ride | Semester |
| N-3-9 | Commendation | Duty performance exceeds expected standards | Semester |
| N-3-10 | Good Conduct | Outstanding conduct in school | Semester |
| N-3-11 | JCLC | Complete JCLC or other leadership camp | Immediately |
| N-3-12 | Individual Drill | Best Individual Drill Score | Immediately |
| N-3-13 | Squad Drill | Best Squad Drill Score | Immediately |
| N-3-14 | Platoon Drill | Best Platoon Drill Score | Immediately |
| N-3-15 | Academic/Leadership Team | Cadet must have participated in J LAB | Immediately |
| N-2-1 | Varsity Athletics | Cadets competing on a Varsity Sport team | Seasonal |
| N-2-2 | JROTC Physical Fitness | 85th percentile in all 5 cadet challenge events | Semester |
| N-2-3 | JROTC Athletics | 50th percentile in all 5 cadet challenge events | Semester |
| N-2-4 | Junior Varsity Athletics | Cadets competing on a JV Sport team | Semester |
| N-2-5 | Superior Athlete | Athletic capabilities | Seasonal |
| N-4-1 | Parade | Participate in a formal parade | Semester |
| N-4-2 | Recruiting | Recruit a student who completes a semester | Semester |
| N-4-3 | Fundraising | Participate in fundraising activities | Semester |
| N-4-4 | Blood Donor | Participant in school blood drive | Semester |
| N-4-5 | Citizenship | Top Cadet of the Month for each Company | Semester |
| N-4-6 | Service Learning | Participate in Service Learning Project | Semester |
| N-4-7 | Excellent Staff Performance | Excellent Staff performance | Semester |

5-5. JROTC Shoulder Cords and Required Criteria. Shoulder cords will be presented on the first Uniform Day after criteria are met. They will be recovered at the end of the team season.

A. Only up to three cords may be worn on a shoulder at one time. The left shoulder will have precedence.

B. Cords are listed in order of precedence below:

| Cord | Name | Criteria |
|---------------|------------------------|----------------------------------------------------------|
| White | Color Guard | Current member of the Varsity Color Guard |
| Red | Drill Team | Current Captain of a Varsity Unarmed or Armed Drill Team |
| Tan | Marksmanship | Current Captain of Varsity Rifle Marksmanship Team |
| Black | Raider Team | Current member of the Raider team |
| Red and White | Team Commander | Current team commander for any extracurricular team |
| Green | Academic Honor Roll | Current A Honor Roll Student |
| Gold | National Honor Society | Current member of the NHS |
| Blue | Staff | Current member of the Battalion Staff |

5-6. JROTC ARCs and Badges and Required Criteria. These awards will be presented at the first Uniform Day after criteria are met.

A. Once awarded, Cadets retain the ARC or Badge even if no longer on the team or activity that initially qualified them for wear. The ARC/Badge is only awarded once.

B. ARCs/Badges are listed below:

| ARC | Criteria |
|-----------------------------|---------------------------------------------------------|
| Color Guard | Member of the Color Guard |
| Drill Team | Member of any Varsity Drill team |
| Rifle | Member of Varsity Marksmanship Team |
| JLAB | Member of the JLAB Leadership or Academic team |
| Staff | Completing 2 semesters of service on the BN staff |
| JCLC | Completing JCLC or other Leadership Camp |
| Perfect Attendance | Having NO UNEXCUSED ABSENCES or TARDIES during the year |
| RECONDO/Adventure/Ranger | RECONDO team members who compete in CHU 1 and CHU 2 |
| Marksmanship Badge | 110-129 score in standing and prone position |
| Sharpshooter Badge | 130-200 score in standing and prone position |
| Expert Badge | 230-300 in standing, prone, and kneeling position |
| Honor Guard | Member of the Honor Guard |
| Academics | Straight A's for a semester |
| Flag Detail | Member of the flag detail |
| Service Learning | Completion of 20 hours of service learning |
| Cadet Challenge | Top individual in Cadet Challenge |
| Cannoneer | Member of the Cannon Detail |
| Diversity | Member of specific diversity organizations |
| Fundraising | 2 nd fundraising award |
| Cadet/Leader of the quarter | Appointed by SAI |

5-7. Academic Wreaths and Criteria.

| Award | Criteria | Period |
|-----------------------------|--------------------------------------------------------|---------------|
| Academic Achievement Wreath | Having an “A” in JROTC and a “B” in all other subjects | Semester |
| Academic Achievement Wreath | Red Pad - 2nd Award | Semester |
| Academic Achievement Wreath | Silver Pad - 3rd Award | Semester |
| Academic Achievement Wreath | Gold Pad - 4th Award | Semester |

5-8. Awards from other service organizations. Awards are listed in order of precedence.

| Award | Criteria |
|-------------------------------------------------|-------------------------------------------------------------|
| Medal of Heroism | Department of the Army award for outstanding act of heroism |
| Superior Cadet | Most outstanding Cadet in each LET level |
| Sons of American Revolution | Outstanding leadership, ability and achievement |
| Military Order of the World Wars (MOWW) | Overall improvement in military and scholastic studies |
| American Legion | General scholastic excellence |
| American Legion | General military excellence |
| National Sojourners Award | Cadet who contributed most to Americanism |
| Scottish Rite of Freemasonry | For scholastic excellence/Americanism |
| US Army Recruiting Command (USAREC) | For outstanding contribution to JROTC |
| Association of the United States Army (AUSA) | Outstanding leadership and academic achievement |
| Military Officers Association of America (MOAA) | For exceptional potential for military service |
| Reserve Officers Association | For outstanding achievement and leadership |
| Military Order of the Purple Heart | Demonstrates leadership ability |
| American Veterans (AMVET) | For outstanding leadership, involvement, academics |
| Reserve Officers Association Medal | Patriotism and desire to pursue a military career |
| Celebrate Freedom Ribbon | Positive Attitude and Outstanding Personal Appearance |
| Daughters of the American Revolution | Outstanding ability and achievement |
| Others TBD | TBD |
| Others TBD | TBD |

5-9. Program awards

- A. Special Program awards are listed in the table below and are normally given at the military ball.
- B. Special awards can be presented in the form of a plaque, medal, a plate on display in the classroom, scholarship, or trophy.
- C. Special awards are listed below:

| | |
|----------------------------------------|-------------------------------------------------|
| Top Drill and Ceremony | Outstanding Drill |
| Top Raider | Outstanding Raider |
| Top Marksman | Outstanding Marksmanship |
| Outstanding Physical Fitness | Top Male/Female PT Score in Battalion |
| Jennifer Broadnax Spirit Award | Cadet that displays the most motivation |
| Briana Bennet Leadership Award | Cadet that displays excellent leadership skills |
| Tony Hildreath Outstanding Cadet Award | Cadet with most outstanding character |
| Panther Pride Award | Cadet that displays the values of our program |
| Selfless Service Award | Cadet that actively displays selfless service |
| Brandon D. Eggleston Scholarship | Scholarship awarded to Cadet chosen by SAI |
| Irene "KATY" Burnette Scholarship | Scholarship awarded to Cadet chosen by SAI |
| Leader of the year | Leader chosen by SAI/AI |
| Cadet of the Year | Cadet chosen by SAI/AI |

Chapter 6. Cadet Uniforms

6-1. General Information. The uniform of the United States Army is a symbol of honor, tradition and the Corps of Cadets. Proper wear is an indication of self-respect, pride, and responsibility. Cadets are constantly observed by teachers, adults, and veterans who care deeply about the military service and what the uniform represents. In addition, a major part of your JROTC grade and homework is preparing your uniform for wear or inspection. Being in the proper uniform is an exercise in discipline and will be emphasized throughout the course.

6-2. Uniform Wear. Cadets will properly wear the uniform on uniform day, normally on Wednesday.

A. Uniform.

- a. Cadets will normally wear the Class B uniform (Blue Army Service Uniform).
- b. Battalion Staff, Company Commanders and First Sergeants will wear the Class B with Neck Tab or Tie during the 1st and 4th Term. They will wear the Class A Uniform in the 2nd and 3rd Term.
- c. Raider Team members will wear the ACU on the Friday prior to and Raider Competition. They will not wear the ACU at any other time on campus. They will wear the issued Class A or Class B on uniform days.

B. Uniform Inspections.

- a. The Battalion leadership will conduct a formal uniform inspection on uniform days.
- b. Squad Leaders, Platoon Sergeants, First Sergeants/Company Commanders and Instructors will conduct uniform inspections.

C. Cadets will wear the uniform for the entire school day, not just in JROTC class.

- a. If a Cadet has a class such as Art, Weight Training, etc., they may wear suitable clothes, but then change into the uniform when that class is not in session.
- b. If the Cadet has a job, they will NOT wear the uniform to work.
- c. After 3 Uniform Day absences or failure to wear the correct uniform 3 times during a semester, the cadet may be placed in "Student" status and turn in their uniform.

D. Uniform on Physical Training or Special Event days.

- a. On PT days (usually Fridays), Cadets are required to wear PT uniform or appropriate physical fitness clothing and shoes. They may change-out prior to and after class.
 - b. Periodically we may conduct special events which may require an alternate or specific uniform. Cadets will be informed in advance when there is a special uniform requirement.
- E. Proper Wear of the Uniform. The following are some DOs and DON'Ts regarding proper wear of the uniform:
 - a. Do not wear civilian clothes with a portion of the uniform. Exception may be granted by the SAI/AI if there is a need for a coat, jacket, etc.
 - b. Keep the shirt tucked in at all times.
 - c. Female Cadets may wear one gold, silver, or pearl post earring (up to ¼ inch) in each ear. Cadets will not wear nose rings, or tongue rings of any type with the uniform.
 - d. Male Cadets cannot wear facial jewelry in uniform.
 - e. Rockingham County Schools are designated as “No Hat” areas, therefore, military headgear is not required while outside.
 - f. All other provisions of Cadet Command Regulation 145-2 apply.

6-3. Uniform Responsibilities and Maintenance.

- A. Failure to return the uniform when directed will result in a debt, payable to the school bookkeeper.
- B. Check your uniform and equipment before signing the clothing record. Signatures verify the Cadet is in full responsibility of the uniform.
- C. Cleaning and normal maintenance of the uniform is the Cadet's responsibility.
- D. Uniforms will not be altered for any reason without the permission of the AI/SAI.
- E. Worn, frayed, or faded through normal wear and tear items will be exchanged in the unit supply room, as well as items that do not fit.
- F. Do not wait until uniform or inspection day to exchange any part of the uniform. Do this before. This will demonstrate your leadership/followership ability and will be evaluated.

- G. If a Cadet has lost or forgotten an item of the uniform, the best course of action is to wear the uniform without the item and notify your chain of command. This is more acceptable than not wearing the uniform at all.

6-3. Uniform Issue and Turn-In.

- A. The Company Supply Sergeant and Battalion S-4 will issue/accept uniforms to and from Cadets as required. The BN S-4 will keep a clothing record for each Cadet. All Cadets will sign for their uniform. Each Cadet is responsible to make sure their clothing record is correct before signing.
- B. Issue Procedures.
 - a. Each Cadet and the Cadet's Squad Leader will coordinate with the Company Supply Sergeant to request a uniform item. The Company Supply Sergeant may have to measure the Cadet for correct size and determine if needed uniform items are in stock in the supply room.
 - b. The Company Supply Sergeant will issue the Cadet the required item and use the Supply Sergeant Form (ANNEX E) to create an accountability record and proof of issue.
 - c. The BN S-4 will collect the completed Supply Sergeant Form and enter the information into the Clothing Record in JUMS.
 - d. The BN S-4 will then print an updated copy of the clothing record and return it to the Company Supply Sergeant who will obtain the Cadet's signature.
 - e. After the cadet and cadet's parent/guardian signs the updated Clothing record, the Supply Sergeant will return the signed Clothing Record to the S4 and destroy the Supply Sergeant Form.
- C. Turn-In Procedures are similar to the issue procedures.
 - a. When a Cadet turns-in an item to the Supply Sergeant, the Supply Sergeant gives the Cadet a signed Supply Sergeant Form indicating the item was turned in.
 - b. The Supply Sergeant returns the item to the supply room and informs the BN S-4.
 - c. The BN S-4 then updates the Cadet's clothing record in the JUMS Database, prints the updated Clothing Record, and gives it to the Supply Sergeant.
 - d. The Supply Sergeant obtains the Cadet's signature and parent/guardian signature on the updated Clothing Record and returns it to the BN S-4 which completes the transaction.

6-4. Lost/Damaged Uniform Items. If a Cadet loses or damages a uniform item, the Cadet must pay for it. The BN S-4 will issue a replacement after payment is made, or a debt placed on your account in the bookstore. It is the Cadet's responsibility to properly care for their clothing. Ensure you follow all washing instruction in the labels of you uniform.

- A. Parents or Guardians of Cadets are required to assume responsibility for returning all uniform items or pay for the loss.
- B. The JROTC department will forward a Notice of Obligation Due form to the school bookkeeper and to the Parent/Guardian. The Cadet must turn in or pay for the uniform before they will be allowed to receive a grade, forward transcripts to your new school, or graduate.
- C. Uniform Cost List. Uniform item costs can change without notice based on directives from the United States Army.

ANNEX A. Plan for Student Success (Continued on next Page)

Morehead High School JROTC Department

Plan for Student Success, School Year 2016-17

1. **Course Title:** Leadership Education and Training (LET) 1, 2, 3, and 4.
2. **Course Description:** The mission of JROTC is, “To motivate young people to be better citizens.” JROTC is designed to instill in Cadets the values of citizenship, service to the United States, personal responsibility, and a sense of accomplishment. JROTC has proven to stimulate students to excel in high school and in life. Students, with positive attitudes, who want to be leaders, will gain the most from this experience.
3. **Practical Applications:** Student leaders use the knowledge from the classroom to conduct student-run training events. JROTC students (called Cadets) have the opportunity to participate in many student-run activities. These events give Cadets an opportunity to practice leadership skills. Some examples of these events are:
 - Service Learning Projects
 - School support for assemblies, ceremonies, open house, sports events, etc.
 - Community Service Projects
 - Cadet rides (Field trips)
 - Team competitions and events
 - Formal Dinners, Picnics, or Parties
 - Field Days (Skills Competitions or Training)
 - Parades

Teams. JROTC also has teams that compete against other schools. Cadets must pass all their classes and be a good cadet in JROTC class activities to participate. Participation on these teams is not part of the grading system. These teams are:

- The Air Rifle Marksmanship Team
 - The Color Guard (also performs at ceremonies and sporting events)
 - The Unarmed Drill Team (Precision Marching)
 - The Armed Drill Team (Precision Marching using Drill Rifles)
 - The Raider Team (physical fitness, land navigation, mountaineering skills, and leadership reaction courses)
 - JLAB Team (Competes in academic and leadership knowledge)
4. **Uniforms.** JROTC Cadets wear a United States Army uniform once a week. Each Cadet will be issued a uniform upon enrollment at no cost. The Cadet must turn in the uniform at the end of the school year. Preparing the uniform for proper wear is considered JROTC homework. Pants must be dry cleaned, brass belt buckle and shoes must be shined, ribbons, badges, awards must be worn correctly. Wearing a sharp-looking uniform is the Cadet’s opportunity to demonstrate pride in being in the Panther Battalion. Uniforms must be returned when the Cadet is no longer in

JROTC. Failure to return the uniform will result in a debt being placed on the student's account.

5. **Grading System.** JROTC grades are not based only on classroom academics. Each Cadet is also rated on how well he/she performs during inspections, extracurricular activities, school/community service, and on leadership and followership duties.

- A. Academic Grade. Performance on academic assessments will make up 50% of the overall grade.
- Any subject taught in JROTC is considered testable and potentially graded.
 - Missed assignments and tests are the Student's responsibility to make up.
 - A missed assignment, event, or test is due on the NEXT DAY a student returns to class following an EXCUSED absence.
 - No makeup is allowed for an UNEXCUSED ABSENCE and the student will receive a "0" for that assignment.
 - LATE WORK WILL NOT BE ACCEPTED FOR GRADE.
 - In order for a Student to be eligible to turn in an extra credit assignment, any missed work must first be turned in. This is required even though the cadet will not get any points for that assignment.
- B. Leadership Grade. The Leadership grade will make up 25% of the overall grade. Wearing your uniform correctly is a way to demonstrate your leadership ability.
- Cadets will properly wear their uniform at least one day per week, normally on Wednesday.
 - It is the Cadet's responsibility to ensure their uniform is clean and ready for inspection.
 - Cadets will wear all ribbons and awards in accordance with Cadet Command Regulations.
 - If a Cadet has an excused absence on uniform day, they MUST wear their uniform on another day during the week to obtain credit. Failure to wear the uniform during the week will result in a "0" for that portion of their grade.
 - While wearing the uniform, Cadets must comply with all provisions of Cadet Command Uniform Regulations to receive credit. Simply wearing the uniform is not enough.
 - Cadets must wear the uniform for the WHOLE DAY, not just the JROTC class period.
 - Cadets in leadership positions (Platoon Sergeant, First Sergeant, Company Commander, and Battalion Staff) will be graded on how well they perform their leadership duties.
 - Command and Staff Leadership Meetings
 - Battalion Staff, Company Commanders, 1SGs and Team Captains will attend regularly scheduled Command and Staff meetings. These are held normally once per week, before school on Wednesday.

- These meetings will be the major portion of the Leadership grade for those Cadets required to participate in these meetings. Their grade will be based on their effort and preparedness.
 - Demonstrating Required Leadership and Followership Traits.
 - Cadets are expected to set a positive example for other students in the school.
 - Cadets must follow orders from other Cadet leaders.
 - Cadets must also follow the Rockingham County Schools Dress Code.
- C. **Participation Grade.** Participation in training events is an extremely important component of JROTC. The Participation grade will make up 25% of the overall grade.
- Cadets are expected to attend every class and required training event.
 - Unexcused absences and tardiness will result in a lower grade.
 - Regular attendance in JROTC is critical to success in the program.
 - Demonstrating your responsibility by attending training on time is a key concept in your development in JROTC.
 - Some training events occur outside of the normal class schedule. Some of these events are mandatory. Cadets must make arrangements to attend all required events. These are academic requirements and they take precedence over extra-curricular events should a conflict occur. The table below lists some of the events; others may be added by the SAI.

| Event | Anticipated Date | Mandatory/Voluntary |
|---------------------------|-----------------------------------------------------|----------------------------|
| Battalion Formations | One Day each Semester (after or before school, TBD) | Mandatory |
| Veteran's Day Parade | November 11 th (nearest Saturday) | Voluntary |
| Battalion Dining-In | December | Mandatory |
| Battalion Field Day | April | Voluntary |
| Battalion Awards Ceremony | April or May | Mandatory |
| Service Learning Projects | TBD | Voluntary |
| Others | TBD | TBD |

- D. **Student Status.** To be in “Cadet” status, a Cadet must maintain a high standard of conduct by showing:
- self-discipline and respect for authority through observance of laws, rules and regulations
 - effort and interest in leadership training
 - prompt, regular attendance at instruction
 - positive personal behavior.

In some cases, a Cadet does not meet the requirements to be in a “Cadet” status and will then be moved to “Student” status in accordance with Cadet Command Regulation 145-2.

- The “Student” will continue to participate in JROTC classes.
 - They must turn in their uniform and will not be allowed to participate in any extracurricular JROTC activities.
 - Because the JROTC grading system places considerable weight on leadership and participation. Cadets in a “Student” status will not pass JROTC.
 - “Student” statuses are under constant review. If substantial progress is made toward responsible and respectful behavior, an upgrade to “Cadet” status may occur.
6. **Make-Up / Tutoring Policy:** If a Cadet misses a class, it is the Cadet’s responsibility to contact the instructor for missed assignments. Cadets may request tutoring in a subject they have not mastered. They must coordinate with an instructor to arrange this before school, after school, or lunch periods. With few exceptions, an Army Instructor is always available.
7. **CADETS DO NOT JOIN THE ARMY BY TAKING JROTC!** There is no military obligation and a Cadet can quit after any semester if they don’t like it, or have other classes they want to take.
8. **NO COMBAT SKILLS ARE TAUGHT!** There are no “WAR GAMES “or other activities related to fighting!
9. All Cadets have been thoroughly instructed on the contents of this “Plan for Student Success” and have been issued a Cadet Handbook with many more details. Cadets have been instructed to have their Parent/Guardian sign and return the following page of this “Plan for Student Success”. Please contact me if you have any questions or concerns, I am happy to help with any issue regarding your student’s participation in JROTC.

Welcome to the greatest program at Morehead High School, “The Panther Pride, Corps of Cadets.”

Chet Chrapliwy

CHET CHRAPLIWY

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David J. Bray

DAVID J. BRAY JR.

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Senior Army Instructor, LET 2, 3 & 4

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Army JROTC Plan for Student Success

Please fill out and sign this page in ink and have your student return it as soon as possible.

Student

I have read the Plan for Student Success and understand what is expected of me. I will keep my Plan for Student Success and Cadet Handbook for reference during the year.

| | |
|---------------------------|--|
| Student Name: | |
| Student Signature: | |
| Date: | |

Parent/Guardian

In order to inform you of the grading system and details of the JROTC program, your student has been given this Plan for Student Success. Please review the Plan with your student and call me if you have any questions.

Please consider this form an invitation to any of our extracurricular events. You are always welcome.

Thank You.

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|-----------------------------------|--|
| Parent/Guardian Name: | |
| Parent/Guardian Signature: | |
| Date: | |